



PROFILE FOR HELENA COLLEGE*



Established in 1939, Helena College University of Montana is a two-year comprehensive college in Helena, Montana. In earlier years, it was known as The University of Montana – Helena College of Technology, Helena College of Technology, and the Helena Vocational-Technical Center.

The college is located in the state's capital city near the headwaters of the Missouri River. It offers 28 associate degrees and certificates in general education/transfer, career and technical education and trades programs of study, as well as credit and non-credit continuing education courses for workforce training and personal enrichment.

Helena College maintains two campuses. The Donaldson Campus is the main facility which houses academic programs, including general education, accounting and business, computer and office technology, fire and rescue (also at Missoula College and the Park County Rural Fire District in Livingston), and nursing, as well as the majority of administrative operations, student support services, and continuing education. The Airport Campus houses the Computer Aided Manufacturing, Diesel Technology, Industrial Welding and Metal Fabrication, Automotive Technology, and Aviation Maintenance Technology programs.

MISSION

Helena College University of Montana, a comprehensive two-year college, provides access to and support of high quality lifelong educational opportunities for our diverse community.

VISION

Helena College will be recognized as a responsive regional provider of comprehensive educational opportunities, as a partner in economic and community development, and as a diverse and accessible community of learners. Helena College will promote excellence in education; maintain fiscal and operational integrity; and cultivate an environment of fellowship, inclusiveness, and respect.

CORE THEMES

Through an inclusive campus and community-wide discussion of Helena College's purpose and goals, three core themes have been identified that represent, individually and collectively, fundamental aspects of the College's mission:

- Student access and success
- High quality education
- Community enrichment

SELECTED FACTS (Fall 2018)

Type of institution: Public, comprehensive, two-year

Degrees and certificates offered: 28

Student to faculty ratio: 13:1

Enrollment:

Headcount 1,530

Full-time 487

Part-time 1,042

Full-time equivalent 837

Enrollment by instruction area:

General education/transfer 452

Technical education 210

Trades education 128

Non-degree 41

Dual enrollment 635

Dual-credit 548

Technical programs include Accounting and Business, Computer Technology, Fire and Rescue, Nursing, and Office Technology.

Trades programs include Automotive Technology, Aviation Maintenance Technology, Computer-Aided Manufacturing, Diesel Technology, Industrial Welding and Metal Fabrication, Machine Tool Technology, Metals Technology, and Welding Technology.

Also see "Helena College by the Numbers" at http://www.helenacollege.edu/abouthc/institutional_research/default.aspx.

2012-2022 STRATEGIC PLAN

http://www.helenacollege.edu/abouthc/institutional_research/docs/Revised%20Strategic%20Plan%202012-2022%20Spring%202018.pdf

STRATEGIC ENROLLMENT PLAN

http://www.helenacollege.edu/abouthc/strategic_enrollment_planning.aspx

ACCREDITATION

Northwest Commission on Colleges and Universities
ASE Education Foundation
Commission for Nursing Education Accreditation
Federal Aviation Administration
International Fire Service Accreditation Congress
Montana State Board of Nursing
National League for Nursing

The most recent NCCU one-year self-evaluation report may be seen at <http://helenacollege.edu/abouthc/accreditation/docs/HelenaCollege-2018YearOneSelfEvaluation-FINAL.PDF>.

STUDENTS

The Associated Students of Helena College is an active student organization representing over 1,500 students. All students enrolled in one or more credits are eligible for membership. The ASHC uses funds to help form clubs and organizations, assist students in severe financial distress, and create scholarship opportunities for the students. It also is involved in the community by contributing time and money to local non-profit groups. Enrolled students are charged a \$20 student government fee each semester.

Numerous clubs invite students' interest, including the Computer Technology Club, Helena College Aviation Club, Future Machinists of America, Phi Theta Kappa (national honor society), Psi Beta (national honor society in psychology), Helena College Veterans Club, and the Social and Psychological Sciences Club.

The majority of Helena College's students are from Lewis and Clark County (67 percent). The remaining student population represents adjacent counties (12 percent), statewide (19 percent), and out of state residents (2 percent).

http://www.helenacollege.edu/student_services/docs/2018-19_Student_Handbook.pdf

MONTANA UNIVERSITY SYSTEM

The Montana University System comprises sixteen public universities and colleges, enrolling more than 44,000 students each semester. The system is guided by the Montana Board of Regents, a governing body with full power, responsibility, and authority to supervise, coordinate, manage, and control the Montana University System, and supervise and coordinate other public educational institutions assigned by law. The Board consists of seven members appointed by the Governor and confirmed by the Senate to seven-year overlapping terms. The Governor, Superintendent of Public Instruction, and the Commissioner of Higher Education are *ex officio* members of the Board.

The Office of the Commissioner of Higher Education (OCHE) is the central administrative unit of the Montana University System and the Board of Regents. The Commissioner of Higher Education and the office staff are responsible for providing quality and timely service to the Board of Regents, government entities including the executive and legislative branches, the public and the media, students and staff, and others in the education community when they request information or assistance. The OCHE is based in Helena. See the system's strategic plan: <https://mus.edu/data/StratPlan/StrategicPlan.asp>.

CITY OF HELENA



Helena /'hɛlɪnə/ is the state capital of the state of Montana and the county seat of Lewis and Clark County. Founded as a gold camp during the Montana gold rush, it was established in 1864. Over \$3.6 billion of gold was extracted in the city limits over two decades, making it one of the wealthiest cities in the United States by the late nineteenth century. The concentration of wealth contributed to the city's prominent, elaborate Victorian architecture.

At the 2010 census, Helena's population was 28,190, making it the fifth least populous state capital in the United States and the sixth most populous city in Montana. Its population is 77,414, according to the 2015 Census Estimate.

The local daily newspaper is the *Independent Record*. Semi-professional sports teams include the Helena Bighorns Tier III Junior A hockey team. The city is served by Helena Regional Airport (HLN).

<https://helenachamber.com>

<https://www.helenamt.gov/community.html>

NOMINATIONS AND APPLICATIONS

To assure best consideration, applications should be received by April 1, 2019. The application must include a two to four-page letter of interest specifically addressing the applicant's background in relationship to the expectations described; a current résumé (or curriculum vitae); and the names of at least five professional references with each person's position, office or home address, e-mail address, and telephone numbers. References will not be contacted without prior authorization from the applicant. The new CEO/Dean will assume office by July 2019.

The Helena College University of Montana CEO/Dean search is being assisted by James H. McCormick, jim.mccormick@agbsearch.com, 651-238-5188, and Janice S. Fitzgerald, janice.fitzgerald@agbsearch.com, 717-580-0663, AGB Search. Nominations and applications may be sent electronically (MS Word or PDF Format) to helenacollegeceo@agbsearch.com. Additional information can be found at www.helenacollege.edu and <https://www.agbsearch.com/searches/ceodean-helena-college>.

Each campus of the Montana University System shall ensure that no employment or educational policy is discriminatory on the basis of race, color, religion, creed, political ideas, sex, gender identity, sexual orientation, age, marital status, physical or mental disability, national origin, or ancestry unless based on reasonable grounds.

**All content from the Helena College University of Montana Web site, Helena College publications, the Montana University System site, and/or the Wikipedia site.*