

**POSITION DESCRIPTION  
SOUTHERN ILLINOIS UNIVERSITY  
VICE PRESIDENT FOR FINANCIAL AND ADMINISTRATIVE AFFAIRS**



**THE OPPORTUNITY**

Southern Illinois University (SIU) System invites applications and nominations for the position of Vice President for Financial and Administrative Affairs (VPFAA) and Board Treasurer. As a key member of the senior leadership team, this role reports directly to the President and serves as the chief financial officer of the SIU system. There is an expectation that this person will be based primarily in Springfield, though with regular travel to the other campuses.

The VPFAA interacts regularly with the CFOs on each campus to ensure financial stability for the system and each campus. The role oversees a variety of functions, including:

- Strategic planning and the development of budget guidelines.
- The development and administration of internal financial policies and procedures.
- Long-term financial planning for the University and its campuses.
- Staffing the Audit, Finance, and Architecture and Design Committees of the Board of Trustees.
- Cash, investment management and banking relationships in addition to revenue bond activities.
- Coordination of capital projects and oversight for risk management and self-insurance programs.

As Board Treasurer, this person is the chief custodian of all funds held in the name of the Board of Trustees and is responsible for overseeing the issuance and sale of revenue bonds and other forms of financing, as allowed by statute and policy, on behalf of the Board of Trustees.

The Board Treasurer is responsible for complying with various requirements of financing resolutions, oversight of investments and banking relationships, and coordination and development of annual financial and bondholders' reports. The Board Treasurer will recommend, as necessary, financial policies and procedures to ensure compliance with Board and University policies and guidelines.

## **ABOUT THE SIU SYSTEM**

The Southern Illinois University system consists of two main campuses: Southern Illinois University Carbondale was recently designated as a Research 1 University (R1) with a law school at the main campus and a medical school in Springfield, and Southern Illinois University Edwardsville, with a dental school in Alton, an education center in East St. Louis, and the Southwestern Illinois Justice & Workforce Development Campus in Belleville.

With a total budget of nearly \$1 billion, the SIU System employs more than 7,000 faculty, staff and administrators who serve nearly 23,500 students and offers students a variety of associate's, bachelor's, master's, and doctoral and professional degree programs.

SIU embraces a unique tradition of access and opportunity, inclusive excellence, innovation in research and creativity, and outstanding teaching and services focused on student success. The system is committed to a mission of successfully educating and graduating a diverse student population including underrepresented, international, first-generation students, and differently abled students.

For additional information on the University, please see [the SIU System website](#).



## **THE ROLE**

### **Opportunities and Expectations for Leadership**

- Partner and collaborate with all campuses in the SIU System to ensure coordination and consistency across multiple campuses.

- Lead an experienced, successful team. This includes trusting the team as professionals and providing support but also being ready to focus on staff recruitment, retention, and development.
- Seek and seize opportunities to unite people, both within the team and across the system, to maintain a collaborative culture in a traditionally decentralized function.
- Leverage technology and other innovative approaches to problem solving.
- This role is responsible for supporting the system-wide strategic plan that is focused on six main areas.
  1. **Academic innovation and student success:** Our innovative and accessible academic programs will provide interdisciplinary and experiential components that empower our students to address regional, national and global challenges. While maintaining the strengths of each campus, we will engage in system-wide collaboration to create new opportunities for students and support lifelong learning.
  2. **Anti-racism, diversity, equity and inclusion:** We will be a national model of anti-racism and anti-oppression that promotes diversity, inclusion and equitable access and opportunity for all individuals.
  3. **Community impact:** We will collaboratively create sustainable solutions, utilizing the collective strengths of the system to improve the quality of life for all that we serve.
  4. **Research, creative activities and partnerships:** We will build collaborative opportunities to expand research, scholarship and creative activities through internal and external partnerships that fulfill our mission.
  5. **Faculty and staff:** We strive to foster an equitable environment where our diverse faculty and staff can be successful and satisfied.
  6. **Infrastructure:** We will build and maintain a sustainable infrastructure through continuous improvement, transparency and accountability.

## Professional Experience and Personal Attributes

### Required qualifications:

- Demonstrated ability to manage, influence, and lead in a complex, ambiguous environment.
- Track record of problem solving and building consensus among constituents both internally and externally.
- Successful experience managing capital projects.
- Knowledge of laws and regulations pertaining to financial transactions; understanding of financial regulations in Illinois is a plus.
- At least five years of experience as the CFO, or an officer who has served as the immediate financial subordinate of the CFO, at a public university or equivalent experience in local, state, or federal government preferred; private university experience is possible.



- Excellent communication skills and a demonstrated ability to make public presentations to the Board of Trustees in a positive and competent manner.
- Commitment to the mission of the University.
- Undergraduate degree from an accredited institution; advanced degree preferred.



## Nominations and Applications

AGB Search is pleased to assist the SIU System with this search. Applications for the SIU System – VPFAA will be received and considered until the position is filled. **For full consideration, submit applications by May 26, 2025.**

### Interested applicants should submit:

- Curriculum vitae or resume;
- Letter of interest addressing the opportunities, expectations and qualifications identified in the profile;
- Five professional references with emails, telephone numbers, and a description of the candidate's professional relationship with each reference listed. *References will not be contacted without prior written authorization from the applicant.*

To apply for the Vice President for Financial and Administrative Affairs and Board Treasurer position, candidates are requested to submit the above documents to the AGB Search portal system at:

[SIU - VP for Financial Administrative Affairs.](#)

Questions regarding the application process should be directed to [SIU-VPFAA@agbsearch.com](mailto:SIU-VPFAA@agbsearch.com).

### Nominations and confidential inquiries should be directed to:

**Margaret (Peggy) Plympton, Ed.D., Principal**  
[Margaret.Plympton@AGBSearch.com](mailto:Margaret.Plympton@AGBSearch.com) / (484) 554-4542



**Pam Krepchin, Executive Search Consultant**

[Pam.Krepchin@AGBSearch.com](mailto:Pam.Krepchin@AGBSearch.com) / (415) 307-4796

This is a security-sensitive position; the University will conduct a pre-employment background investigation, which includes a criminal background check, prior to any employment offer.

*SIU is an affirmative action/equal opportunity employer that strives to enhance its ability to develop a diverse faculty and staff and to increase its potential to serve a diverse student population. All applications are welcomed and encouraged and will receive consideration.*

