

# SARAH LAWRENCE COLLEGE

## Chief Information Officer Search Profile



## The Opportunity

Sarah Lawrence College is seeking a new Chief Information Officer (CIO). Reporting to the Provost and Dean of Faculty, the CIO serves as the College's most senior Information Technology (IT) leader and is responsible for creating, managing and directing the IT vision, strategy and roadmap to help fulfill the mission and vision of Sarah Lawrence.



Currently under the leadership of the Provost, the CIO is responsible for leading the College's IT strategy, operations and functions, including building and managing the infrastructure, technologies, cybersecurity services and data that enable digital transformation. The CIO directs the comprehensive design, development, installation and operation of academic and administrative information technology, working across all of the College's functions,

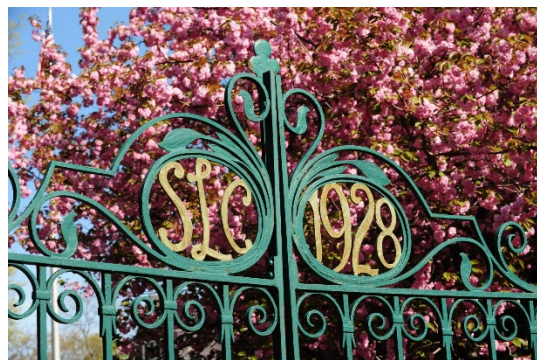
coordinating with those that have their own internal IT support/teams, and providing full support to those areas that do not. This work includes the development of strategic policies for the procurement, use and ongoing maintenance of IT systems, in support of Sarah Lawrence's college-wide mission and strategic plan, as well as overseeing data privacy and compliance, and driving innovative solutions to enhance teaching, learning and administration. Though experience from within higher education is preferred, candidates may come from diverse backgrounds, but must have held progressively responsible leadership roles within IT at a complex organization with multiple locations, stakeholders, and technology solutions in use.

## About Sarah Lawrence College

Founded in 1926, Sarah Lawrence College established a reputation for innovation and creativity in its model of residential undergraduate education and commitment to lifelong learning. The College has steadfastly maintained its commitment to the liberal arts over its history, continually offering a BA in the liberal arts, the single undergraduate degree at the heart of its endeavor, along with a distinctive suite of graduate and professional degrees and lifelong learning opportunities. The College has never been burdened by traditional departmental and curricular structures, and the education has always been infused with a focus on the whole student, in recognition of the essential need for a multi-disciplinary perspective, coupled with opportunities for close work with faculty.



The College has consistently ranked among the leading liberal arts colleges in the country and includes a community of approximately 1,400 undergraduate students, 300 graduate students, and 265 faculty members. Sarah Lawrence students share an enthusiasm for intellectual rigor, academic risk taking, creativity in all disciplines, collaborative engagement, and original and interdisciplinary work. The College particularly committed to supporting a faculty, staff, administration, and student body that reflects the social, racial, and economic diversity that characterizes our society. The College's undergraduate students come from nearly every state and from 50+ countries, with alumni residing in more than 80 countries. More than 80 percent of undergrads live on campus.



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## **The Role**

### **Leadership Opportunities for the New CIO**

#### **Work with the campus community to ensure optimum deployment of high priority technology tools**

As is true for many small private liberal arts colleges, Sarah Lawrence is highly tuition dependent and is to a certain degree resource-constrained, which therefore requires that each and all strategic investments be clearly analyzed and prioritized in order to ensure that both operating and capital investments are making the greatest difference for the student experience and the campus community. Developing and articulating a multi-year IT plan and sharing the information broadly across the campus will be a crucial early priority, making it possible for the IT strategies to be integrated with the broader campus needs. Pursuing opportunities for greater centralization of key functions within IT and for the whole College for greater efficacy in serving the College's priorities will be a key priority.



### **Support the Provost, the President and all members of the leadership team in evaluating and implementing high priority technology solutions**

The CIO will be expected to support the leadership team, the Board of Trustees, and the larger campus community in thinking through what are the most effective short, medium and long term investments to be made with limited technology dollars, and to work in partnership with all parts of the campus so that those who will be affected by the upcoming changes are clear about what is to be done, over what time frame, and to what end. The CIO should evaluate the cost effectiveness and necessary integration of all proposed software and technology additions into the existing IT infrastructure and make recommendations to the administration, explaining pros and cons of the different options. Thus, sophisticated communication skills and executive presence are critical to this individual's success, in all settings.

### **Provide thoughtful and articulate leadership to the IT team**

The IT staff at Sarah Lawrence includes many long-serving employees, as well as some who are newer to the College setting. The CIO will have the opportunity to work closely with all members of the team, in order to ensure that there is clarity about what the highest priority activities are, and to support the team as these priorities are communicated clearly to the larger campus community. It will be important to continue to support the professional development of the IT personnel and pursue additional ways to foster a unified and cohesive IT team and culture. A new IT organizational/governance structure would be a possible option to promote increased efficiencies, improve clarity of responsibilities within the team, and provide a more strategic approach to the changing IT needs of the future.

### **Exercise consistent deployment of technology and effective project management**



Across the wide array of institutional needs, the CIO will have the opportunity to identify high priority needs and solutions, whether in-house-provided or outsourced, and to guide the teams through the project(s) with attention to detail. Ensuring that projects are successfully implemented, and that the training necessary for existing and new users to make best use of the systems is available will be key parts of this responsibility.

## **Essential Functions**

- Provide strategic leadership for the College's technology infrastructure, aligning IT initiatives with academic and administrative priorities.
- Oversee IT infrastructure management, including network architecture, enterprise systems, and cloud computing resources to ensure reliable and efficient operations.
- Lead cybersecurity efforts, implementing comprehensive data protection strategies and managing incident response protocols to safeguard institutional information.
- Direct the development and integration of enterprise applications, ensuring interoperability and support for academic and operational needs.
- Lead user support and technology adoption initiatives by promoting effective use of systems, developing user skills, and establishing administrative desktop standards.
- Manage and mentor the ITS team, fostering professional growth and promoting a collaborative and responsive service culture.
- Negotiate and manage contracts with technology vendors, ensuring cost-effective solutions and adherence to service-level agreements.
- Develop and enforce IT policies related to security, data privacy, and acceptable use, ensuring compliance with regulatory requirements such as FERPA, HIPAA, and GDPR.
- Engage with key stakeholders, including faculty, staff, and students, to understand technology needs and provide solutions that enhance the campus experience.
- Oversee IT budget management, allocating resources strategically to support institutional goals while driving efficiency and innovation.

## **Additional Responsibilities**

- Provide technology support for special events, coordinating with teams to ensure seamless execution.
- Participate in campus activities, fostering a visible and approachable ITS presence in the community.
- Attend professional conferences to remain current with industry trends and best practices.
- Support faculty research projects that require specialized technology resources or expertise.
- Lead or participate in special committees and working groups focused on institutional technology planning.
- Develop strategic partnerships with external technology providers and peer institutions to leverage shared resources.
- Other duties as assigned by supervisor.

## **Successful candidates will have many of the following qualifications and attributes:**

- 8 to 10 years of experience in IT infrastructure management, cybersecurity, and leadership.

- Extensive knowledge of network architecture, cloud computing platforms, and enterprise applications.
- Proven expertise in implementing cybersecurity frameworks and managing data protection strategies.
- Familiarity with regulatory compliance standards in higher education, such as FERPA and HIPAA, and ability to clearly delineate what technological and operational approaches will best meet these requirements.
- Master's degree in Information Technology, Computer Science, or a related field.
- Further professional certification, coursework, or degree attainment in addition to the Master's degree.
- Strategic vision and the ability to align IT services with the College's academic mission.
- Knowledge of artificial intelligence, digital transformation, and emerging technologies in higher education.
- Proficiency in data analytics and reporting tools to support institutional decision-making.
- Ability to appreciate the expertise of existing team members and ensure that they are appropriately deployed, trained and supported, and create a sense of greater cohesion across the many parts of IT at Sarah Lawrence, both those that are part of central IT, and those that report to other offices on campus.
- Experience in higher education or other complex and resource-constrained not for profit environments strongly preferred.
- Bachelor's degree in related field is required.

### **Leadership/Personal Qualities**

- Strong leadership and project management skills, with the ability to plan, articulate, and then drive large-scale technology initiatives.
- Transparent, honest, trusting and trustworthy
- Strong change management and adaptability skills, with a customer service orientation.
- Excellent communication and collaboration skills, with a strategic mindset and a focus on continuous improvement and the ability to empathize with and support those members of the community who are not technologically sophisticated.
- Strong listening skills, an enthusiasm for learning new cultures and building sustainable progress within that context.

### **Compensation**

The salary range for this position is anticipated to be \$175,000–\$215,000, commensurate with experience, skills, and qualifications. Sarah Lawrence College offers a comprehensive and competitive benefits package designed to support the health, well-being, and professional growth of employees. Benefits include medical, dental, and vision coverage; retirement plan contributions; generous paid time off; tuition benefits; and access to a range of wellness and employee support resources.

## **Nominations and Applications**

Review of applications for the Chief Information Officer will begin immediately and continue until an appointment is made. To ensure full consideration, applications should be received by July 10, 2026, and must include:

- A letter of interest that addresses the opportunities and experiences as described in this position profile;
- A resume or curriculum vitae; and
- Five professional references with email addresses, telephone numbers and description of the candidate's relationship with each reference listed. References will not be contacted without prior authorization from the applicant.

Sarah Lawrence College is being assisted by AGB Search. Application materials should be submitted through the AGB Search portal system here: [Sarah Lawrence College Chief Information Officer](#)

Please direct nominations and expressions of interest or any questions regarding the application process to: [SLCCIO@agbsearch.com](mailto:SLCCIO@agbsearch.com)

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*Sarah Lawrence College is committed to sustaining a diverse and inclusive learning, working, and living community. This requires students, faculty, administration, and staff who reflect the diversity of our society; that people from different backgrounds and with different views be prepared to treat one another with mutual respect and honest curiosity so that they can engage and learn from one another; and that diversity infuse all aspects of the life and mission of the College. These conditions enable a genuine liberal arts education, in which the presence of people with different experiences and ideas, engaged in critical dialogue, overcomes ignorance and builds trust and knowledge.*